

Academic Year: _____

Department: _____ Academic Plan/Major: _____

**EDUCATIONAL POLICY AND EVALUATION
Doctoral Student Annual Review**

In accordance with University and College policy, each year, the supervisory committee, the major professor, or the student's advisor prior to selection of a major professor, will assess the progress of the student in writing and will make available copies of the annual review to the student, the departmental chair, and the academic dean.

The department/program will forward the form to OASIS (oasis-grad@fsu.edu) via DocuSign for completion.
Form fields must be typed. Authenticated digital signatures (Adobe or DocuSign) are required.

Student Name: _____ EMPLID: _____

Program Entry Term/Year: _____ Major Professor/Advisor: _____

Term/Year Diagnostic Exam Anticipated*: _____ or Term/Year Diagnostic Exam Passed*: _____
**If applicable*

Term/Year Prelim Exam Anticipated: _____ or Term/Year Prelim Exam Passed: _____

Projected Date of Graduation: _____

Current Academic Year Scholarly Engagement Requirement Completed: _____ Yes _____ No

Satisfactory Progress: _____ Unsatisfactory Progress (Official Concern) _____

Please briefly summarize the student's progress over the past 12 months. Please note any special problems that have occurred. *Please attach a separate page if additional space for comments is needed.*

Signature of Student: _____ Date: _____

Signature of (Co-)Major Professor: _____ Date: _____

Signature of (Co-)Major Professor: _____ Date: _____

Initial of OASIS Staff Member: _____ Date Received in OASIS: _____

Scholarly Engagement Policy

Education Policy and Evaluation PhD Program

Updated January 2025

The goal of the Scholarly Engagement requirement is to prepare doctoral graduates who can acquire, evaluate, communicate, extend, and apply knowledge through active participation in the scholarly practitioner community.

Annual Confirmation of Scholarly Engagement. Each year, as part of the annual review process, doctoral students must demonstrate to their major professor's satisfaction either 1) completion of any benchmark activity or 2) concrete progress toward the completion of any benchmark activity. Students will submit a Scholarly Engagement Narrative in the EdD Student Portal at the end of the spring term each year.

Prerequisites to be completed before key milestones in doctoral progression: Certain benchmarks must be completed before the end of Years 1 and 2 and prior to graduation.

BENCHMARKS FOR SCHOLARLY ENGAGEMENT

During Year 1

- Develop a resumé or CV
- Complete the CITI human subjects training (to be completed in EDF6486) And at least one of the following:
 - Attend a professional development conference/meeting or
 - Attend/watch at least 2 Relevant Research Roundtable (R3) presentations

During Year 2

- Updated resumé or CV And at least one of the following:
 - Attend at least 1 state, regional, or national conference (professional or research association)
 - Attend/watch an FSU professional development seminar/workshop

Before Graduation

- Updated resumé or CV And at least one of the following:
 - Present the results of your DiP to key decisionmakers and stakeholders in your local context
 - Present at a national, state, regional, or local conference/professional development Seminar or
 - Submit an article to a professional organization newsletter and/or journal